

Toshiba Time & Date Change

FB buttons for 20-button phones

IPT1020-SD, and IPT2020-SD



**Time
Date**

FB buttons for
10-button phones

IPT2010



3010

TO CHANGE THE TIME

TRY THIS FIRST!!

From any display phone:

1. With the handset in the cradle, press #652, you will hear a tone. **If you get a fast busy, steps 2-7 will not work, go to the next set of directions.**
2. Enter the time in the following format using MILITARY TIME: HHMMSS. For example: 1:03 PM would look like 130300.
3. HH= 2 digits for the hour
4. MM= 2 digits for the minute
5. SS= 2 digits for the seconds.

Press #, you will hear a tone.

IF THE STEPS ABOVE DID NOT WORK

From any display phone:

1. Press HOLD
2. Dial * * * # 1 * 2 * 3 * 0 0 0 0
3. Press HOLD
4. Dial 902

5. Press HOLD
 6. Press the 2nd key from the bottom in the left row.
 7. Enter the time in the following format using MILITARY TIME: HHMMSS. For example: 1:03 PM would look like 130300.
 8. HH= 2 digits for the hour
 9. MM= 2 digits for the minute
 10. SS= 2 digits for the seconds.
 11. Press HOLD
 12. Press HOLD
- Lift and replace the handset.

**IF YOU NEED TO CHANGE THE DATE
TRY THIS FIRST!!**

From any display phone:

1. With the handset in the cradle, press #651, you will hear a tone. **If you get a fast busy, steps 2-8 will not work, go to the next set of directions.**

2. Enter the date in the following format: YYMM DD. For example January 1st 2003 would look like 030101

Press the # key, you will hear a tone.

IF THE STEPS ABOVE DID NOT WORK

From any display phone:

1. Press HOLD
 2. Dial * # * # 1 * 2 * 3 * 0 0 0 0
 3. Press HOLD
 4. Dial 902
 5. Press HOLD
 6. Press the bottom key in left row.
 7. Press VOL down key to clear current date
 8. Enter the date in the following format. YYMM DD, For example January 1st 2003 would look like 030101
 9. Press HOLD
 10. Press HOLD
- Lift and replace the handset